

# MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL

Paper Code: BBA-503

## **HUMAN RESOURCE MANAGEMENT-II**

Time Allotted: 3 Hours

Full Marks: 70

The figures in the margin indicate full marks.

Candidates are required to give their answers in their own words as far as practicable.

#### GROUP - A

## ( Multiple Choice Type Questions )

1. Choose the correct alternatives for the following:

 $10 \times 1 = 10$ 

- i) Which one among the following is *not* a criterion under Kirkpatrick's model of training evaluation?
  - a) Reaction
  - b) Learning
  - c) Behaviour
  - d) Motivation.

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[Turn over]

- ii) The objective of out-bound training is to train the employees about
  - a) organizational values and procedures
  - b) leadership skills
  - c) risk taking and adventure, team development
  - d) motivation and career planning.
- iii) Which one of the following is *not* related to Personality Development Programme?
  - a) Etiquette
  - b) Body language
  - c) Communication skills
  - d) Subject knowledge.
- iv) Who among the following developed the concept of Managerial Grid?
  - a) Robert Blake & Jane Mouton
  - b) Renesis Likert
  - c) Tannenbaum & Schmidt
  - d) Kurt Lewin.

v)	Apprenticeship	Trair	ning is	desig	ned	after	the	
	Apprenticeship	Act.	Which	year	was	the	Act	
	passed?		•					

a) 1951

b) 1971

c) 1961

- d) 1941.
- vi) Training Need Analysis is carried out at three levels. Which one of the following is *not* a level of Training Need Analysis?
  - a) Person Analysis
  - b) Task Analysis
  - c) Organizational Analysis
  - d) Reaction Analysis.
- vii) ISO stands for
  - a) International Organization for Standardization
  - b) Indian Standard Organization
  - c) International Standard for Organization
  - d) Indian Bureau of Standards.

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viii)	ISO	14000	series	is	related	with	which	one	of	the
	C-11-		1:4							
	IOHO	wing qi	ianty s	tar	ndards?					

- a) Quality
- b) Environment
- c) Control techniques
- d) Information security.
- ix) Who proposed the concept of "the Fifth Discipline"?
  - a) Schein

b) James Mitchelle

c) Argyris

- d) Peter Senge.
- x) The process of grooming employees in the organization to key positions is termed as
  - a) Career Planning
  - b) Succession Planning
  - c) Manpower Planning
  - d) None of these.

#### **GROUP - B**

### (Short Answer Type Questions)

Answer any three of the following  $3 \times 5 = 15$ 

- 2. What is the difference of Coaching and Mentoring?
- 3. What do you know about Apprenticeship Training?
- 4. What is training budget?
- 5. Design a training calendar for 1 week for production workers of an organization.
- 6. Discuss the need for succession planning in an organization.

#### **GROUP - C**

## (Long Answer Type Questions)

Answer any *three* of the following.  $3 \times 15 = 45$ 

What is career planning? What do you know about career anchors? Explain in brief the various career stages of career planning process.
 2+5+8

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Turn over

- 8. What is the objective of MDP? What are the different types of training programs under MDP? Explain one suitable training program for each one of the following:
  - a) For developing interpersonal skills
  - b) For knowledge acquisition
  - c) For knowledge retention
  - d) Team building.

2 + 5 + 8

- 9. a) Explain Managerial Grid with a diagram. What are the phases of Grid Training? Which leadership style do you think is the most appropriate leadership style in the grid?
  - b) Prepare a 30 hours training schedule on Relationship Management for the executives of Golden Oak Hotel. 2 + 3 + 10
- 10. Why do we evaluate training programs? What are the criteria and methods used for training evaluation?

5 + 10

- 11. Write short notes on any three of the following:  $3 \times 5$ 
  - a) Multi-skilling
  - b) Training practices in PSU and MNCs
  - c) Orientation Training
  - d) Competency Mapping
  - e) H R. Audit.