

Name :

Roll No. :

Invigilator's Signature :

CS/BHM (OLD)/SEM-1/HM-107/2009-10

2009

PERSONALITY & COMMUNICATION DEVELOPMENT

Time Allotted : 3 Hours

Full Marks : 70

The figures in the margin indicate full marks.

*Candidates are required to give their answers in their own words
as far as practicable.*

GROUP – A

(Objective Type Questions)

1. Choose the correct tenses of the following : $10 \times 1 = 10$

i) She worried about something.

(looks, looking)

ii) I English for 5 years.

(study, studied)

iii) He thanked me for what I

(have done, had done)

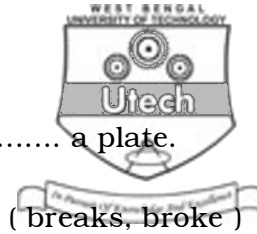
iv) He a mill in this town.

(has, have)

v) Did you think you me somewhere before.

(have seen, had seen)

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vi) Everyday last week my aunt a plate.

(breaks, broke)

vii) When I my dinner, I went to bed.

(had, have)

viii) When he came I my homework.

(finished, have finished)

ix) It started to rain while we tennis.

(are playing, were playing)

x) She jumped to the bus while it

(moved, had moved)

GROUP – B

(Short Answer Type Questions)

Answer any *three* of the following. 3 × 5 = 15

2. Write a memo to the Senior Receptionist.
3. Write a notice for all students informing them to come on Republic Day.
4. Should e-mail replace memos & letters ? Explain.



5. Give synonyms of

- a) Sofa
- b) Children
- c) Boots
- d) Residence
- e) Sailing boat.

GROUP – C

(Long Answer Type Questions)

Answer any *three* of the following. $3 \times 15 = 45$

- 6. What is communication ? What are the barrier to communication ?
- 7. Why is communication important in our industry ?
- 8. Write an application applying for a suitable post to the manager of a hotel.
- 9. Write an essay on women empowerment.

