



Name :

Roll No. :

Invigilator's Signature :

**CS/HM/SEM-3/BHM-304/2009-10
2009**

MEDICAL RECORD SCIENCE-I

Time Allotted : 3 Hours

Full Marks : 70

The figures in the margin indicate full marks.

*Candidates are required to give their answers in their own words
as far as practicable.*

GROUP – A

(Multiple Choice Type Questions)

1. Choose the correct alternatives for any *ten* of the following :

10 × 1 = 10

- i) The first true medical auditor is
 - a) Florence Nightingale
 - b) Ernest Codman
 - c) George Gray Ward
 - d) Thomas. R. Ponton.
- ii) ICD-9 is of
 - a) numeric in nature
 - b) alphabetical in nature
 - c) alpha-numeric in nature
 - d) none of these.
- iii) Bed occupancy rate is a part of
 - a) out patient statistics
 - b) emergency statistics
 - c) inpatient statistics
 - d) administrative statistics.



- iv) In the terminal digit filing method, the number used is usually of
- a) 6 digit
 - b) 4 digit
 - c) 3 digit
 - d) 2 digit.
- v) Temperature and relative humidity most suitable for proper preservation of paper and other record materials range between
- a) 22 – 25°C and 45 – 55% respectively
 - b) 20 – 22°C and 30 – 40% respectively
 - c) 18 – 20°C and 25 – 35% respectively
 - d) none of these.
- vi) The color red in MR is used for
- a) the dead
 - b) discharged
 - c) admitted
 - d) none of these.
- vii) The latest ICD coding followed is
- a) ICD – 9
 - b) ICD – 7
 - c) ICD – 10
 - d) none of these.
- viii) ICD stands for
- a) International Classification of Diseases
 - b) Internal Coding Design
 - c) International Collection of Diseases
 - d) None of these.
- ix) A bed index is maintained by the admitting department to show
- a) Patient related information
 - b) Appropriate patient record
 - c) Schedule of operation
 - d) Current occupancy status.
- x) Medical records in teaching hospitals should be preserved for
- a) 5 years
 - b) 7 years
 - c) 10 years
 - d) 15 years.
- xi) POMR was designed by
- a) Morris
 - b) Dr. Lawrence Weed
 - c) John M. Last
 - d) H.L. Dunn.



GROUP – B

(Short Answer Type Questions)

Write short notes on any *three* of the following.

3 × 5 = 15

2. Characteristics of Good Medical Record.
3. Consent.
4. ALS
5. Preservation of Medical Record.

GROUP – C

(Long Answer Type Questions)

Answer any *three* of the following. 3 × 15 = 45

6. Briefly state the legal aspects of Medical Record with special reference to various acts applicable.
7. Describe the staffing of Medical Records Department with its location, layout and equipment required.
8. Briefly discuss the importance of statistical analysis of Hospital Medical Records.
9. Explain the process of filing & indexing.

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