



Name : .....

Roll No. : .....

Invigilator's Signature : .....

**CS/HM/SEM-4/BHM-404/2012  
2012**

**MEDICAL RECORD SCIENCE - II**

*Time Allotted : 3 Hours*

*Full Marks : 70*

*The figures in the margin indicate full marks.*

*Candidates are required to give their answers in their own words  
as far as practicable.*

**GROUP - A**

**( Multiple Choice Type Questions )**

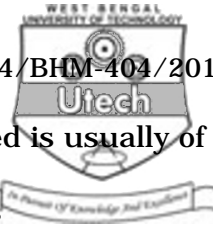
1. Choose the correct alternatives for the following :

10 × 1 = 10

- i) Processing of OP records and IP records is done by
- a) Medical Record Library
  - b) Wards
  - c) OPD
  - d) None of these.



- ii) PMI Card indicates
  - a) Patient Master Index Card
  - b) Patient Management Index Card
  - c) Personnel Management Index Card
  - d) None of these.
- iii) Consumer Protection Act is applicable for
  - a) Doctor
  - b) Patient
  - c) Hospital
  - d) All of these.
- iv) The President of District Consumer Forum is
  - a) Judge of District Court
  - b) Judge of High Court
  - c) Judge of Supreme Court
  - d) None of them.
- v) According to the Workmen's Compensation Act, 1923, the amount of compensation depends upon the
  - a) result of injury
  - b) nature of disablement
  - c) both (a) and (b)
  - d) none of these.
- vi) The Consumer Protection Act came into force in the year
  - a) 1923
  - b) 1948
  - c) 1979
  - d) 1986.
- vii) ICD-9 is of
  - a) numeric in nature
  - b) alphabetic in nature
  - c) alpha-numeric in nature
  - d) none of these.



- viii) In terminal digit method the number used is usually of
- a) 6 digits                      b) 3 digits
- c) 4 digits                      d) 2 digits.
- ix) According to Workmen Compensation Act, 1923 the amount of compensation depends upon
- a) result of injury              b) nature of disability
- c) both (a) and (b)            d) none of these.
- x) According to the Factories Act, 1948, a child is a person who is below a
- a) 18th year of age              b) 10th year of age
- c) 15th year of age              d) 12th year of age.

**GROUP - B**

**( Short Answer Type Questions )**

Write short notes on any *three* of the following.

3 × 5 = 15

2. ALS
3. Soap
4. Procedure of filing complaint under CPA 1986.
5. Filing and Retrieval of Record.
6. Characteristics of Good Medical Record.



**GROUP - C**

**( Long Answer Type Questions )**

Answer any *three* of the following.  $3 \times 15 = 45$

7. Explain the procedure of medical audit and its importance.
8. Explain the qualification and job responsibilities of Medical Records Officer and Assistant Medical Records Technician.
9. Elaborate the importance / benefits of medical records in
  - a) Health Care Institutions
  - b) National Health Agencies / Public Health Authorities
  - c) Education & Research activities.
10. Discuss legal aspects of medical records.
11. Define Medical Audit. Describe briefly the various processes of Medical Audit. Mention few deficiencies commonly found in Medical Records after a Medical Audit.

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